

## Vincent, Elizabeth

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**From:** Vincent, Elizabeth  
**Sent:** Wednesday, October 14, 2015 1:31 PM  
**To:** Pate, Derek; Boyer, Debbie K.; Smith, R. Charles  
**Subject:** RE: Crystal

You were going to do an informal discipline to have some documentation in the file correct? Have you done a discipline yet? I would consider yesterday a no call/no show and add it to the discipline if you have not done it.

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**From:** Pate, Derek  
**Sent:** Wednesday, October 14, 2015 10:35 AM  
**To:** Boyer, Debbie K.; Vincent, Elizabeth; Smith, R. Charles  
**Subject:** Crystal

Joyce received a call Monday that Crystal's house had been broken into and she would not be in that day. We did not hear from her at all yesterday. Today I just received a call from her husband stating that they are still trying to get things resolved after the break in and she would not be back in until the 19<sup>th</sup>.

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